



**Regular Board Meeting
April 4, 2023
4:00 p.m.
Agenda**

Call to Order

Approve Minutes of March Board Meeting

Treasurer's Report

Cost-Share

Old Business

1. Crailsheim Project Update
2. Review Advisory Committee Membership

Administrator's Report

New Business

1. 2023 Water Quality and Harmful Algae Bloom Sampling Programs
2. 2023 Bella Trails and Park Management

Permits

1. City of Worthington – Liquor Store Parking Lot

Set Date of Next Regular Meeting

Adjourn

MINUTES
Regular Meeting
Okabena-Ocheda Watershed District Board of Managers
March 7, 2023

The regular meeting of the Okabena-Ocheda Watershed District Board of Managers was called to order at 4:00 p.m. Present were managers Steve Bousema, Rolf Mahlberg, Jay Milbrandt and Jeff Rogers. Also present were: Kari Lucin, Globe reporter; Bob Demuth, County Commissioner; Al Langseth, district resident; and Dan Livdahl, administrator.

The regular board meeting for February was cancelled due to a lack of a quorum. Rogers moved to approve the January 31, 2023 special board meeting minutes. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

The Treasurer's report and bills payable were discussed. The first half of the state Crailsheim project grant was deposited electronically in the First State Bank SW checking account. One or more separate accounts will be opened to keep the grant money separate from other district funds. Bousema moved to approve the Treasurer's report and pay the bills. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

OLD BUSINESS

The Crailsheim water quality pond engineering scope of services proposal from Houston Engineering was discussed. Rogers moved to sign the services agreement as reviewed. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

The managers discussed opening accounts at First State Bank SW for the Crailsheim project grant money. Milbrandt moved to open a money market account with a balance of approximately \$90,000, invest \$90,000 in a 7- month CD, and \$305,000 in a 13-month CD, with Mahlberg, Milbrandt and Livdahl as authorized signatures on the account and CDs. Rogers seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

The managers discussed purchasing CDs with funds in the money market account at Worthington Federal Savings Bank. Rogers moved to invest \$100,000 in a 12-month CD and \$90,000 in a 9-month CD at Worthington Federal with Milbrandt, Mahlberg and Livdahl as authorized signatures. The signature card for the money market account will also be updated to include Milbrandt, Mahlberg and Livdahl. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

The school board approved the permanent and temporary construction site easement boundaries for the Crailsheim pond project. Houston engineering will survey the boundaries and create legal descriptions after snowmelt. An attorney will be contacted to produce the easement document when the legal description is complete.

OLD BUSINESS

Drafts of the 2022 annual report and 2023 annual plan were distributed to the managers at the January 31st special meeting and by email last week. Milbrandt moved to approve the 2023 annual plan. Rogers seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried. Rogers moved to approve the 2022 annual report. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

2023 board officers were discussed. Rogers moved to keep the same slate of officers. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried. 2023 officers are:

President – Rolf Mahlberg
Vice President – Casey Ingenthron
Secretary – Jeff Rogers
Treasurer – Jay Milbrandt

Advisory Committee membership will be discussed at the April board meeting.

ADJOURNMENT

The next regular board meeting will be held at 4:00 p.m. on April 4, 2023, in the Nobles County Public Works Department building conference room at 960 Diagonal Road, Worthington. Milbrandt moved to adjourn the meeting. Bousema seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried. Meeting adjourned.