



**Regular Board Meeting  
March 7, 2023  
4:00 p.m.  
Agenda**

**Call to Order**

**Approve Minutes of January 31<sup>st</sup> Special Board Meeting**

**Treasurer's Report**

**Cost-Share**

**Old Business**

1. Crailsheim Water Quality Pond Engineering Scope of Service Agreement
2. Crailsheim Project Site Easement Update
3. 2023 Annual Plan

**Administrator's Report**

**New Business**

1. 2022 Annual Report
2. Elect Board Officers
3. Review Advisory Committee Membership

**Permits**

**Set Date of Next Regular Meeting**

**Adjourn**

**MINUTES**  
**Special Meeting**  
**Okabena-Ocheda Watershed District Board of Managers**  
**January 31, 2022**

A special meeting of the Okabena-Ocheda Watershed District Board of Managers was called to order at 4:00 p.m. Present were managers Steve Bousema, Rolf Mahlberg, Jay Milbrandt and Jeff Rogers. Also present were: Julie Buntjer, Globe reporter, Paul Langseth, SWCD supervisor and Dan Livdahl, administrator.

The January 2023 regular board meeting was cancelled due to a snowstorm closing the meeting facility. Milbrandt moved to approve the December 2022 board meeting minutes. Rogers seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

The Treasurer's report and bills payable were discussed. Milbrandt moved to approve the Treasurer's report and pay the bills. Rogers seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

Purchasing a CD with money in the checking account at First State Bank SW was discussed. Milbrandt moved to authorize Livdahl to invest \$350,000 in a 13-month CD at approximately 3.5% APR at First State Bank SW. Bousema seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried. Milbrandt and Livdahl will be signatories for the CD.

Mahlberg and Livdahl met with John Landgaard, ISD 518 superintendent, to set boundaries for the permanent easement needed for the operation and maintenance of the Crailsheim Water Quality Improvement Pond project and the temporary easement needed for construction. When the school board is satisfied with the boundaries, Houston Engineering will survey and describe the area and an attorney will be engaged to write the easement.

The managers discussed the Crailsheim Water Quality Improvement Pond project Clean Water Fund grant agreement. Milbrandt moved to designate the OOWD Administrator as the Grantee's Authorized Representative. Rogers seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried. Milbrandt moved to approve and sign the grant agreement. Rogers seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried.

Houston Engineering has been contacted to provide a Crailsheim Pond engineering scope of services agreement for review at the March 7<sup>th</sup> regular board meeting.

**ADJOURNMENT**

The regular board meeting scheduled for February 7, 2023 is cancelled due to a lack of a board quorum available that day. The next regular board meeting will be held at 4:00 p.m. on March 7, 2023, in the Nobles County Public Works Department building conference room at 960 Diagonal Road, Worthington. Rogers moved to adjourn the meeting. Milbrandt seconded the motion. Affirmative: Bousema, Mahlberg, Milbrandt, Rogers. Opposed: none. Motion carried. Meeting adjourned.